

Welcome

Please review the information below to begin the business planning process



Purpose of the tools

- To provide a consistent and rational framework for evaluating the potential impact of new and expanded business opportunities. To help managers make informed decisions.
- To serve as a basis for post implementation analysis.
- To assure consistency in approach and approval.
- To provide for accountability and monitoring of performance.

Purpose of the tools

- Document the opportunity, idea, concept and/or expenditure using the Business Plan Proposal template. Note that the Business Plan Proposal is not intended to be an actual business plan but rather a summary document succinctly outlining the initiative and identifying its strategic alignment, resources requirements, key milestones and success measures.
- Submit the Business Plan Proposal to the ELC for review and approval to proceed with further analysis.
- If approved for further analysis, engage the appropriate finance, planning, project management, IT, facilities, construction, legal, marketing and/or other departments as warranted to complete a more detailed business plan, financial impact model (pro forma) and identify appropriate look back metrics.
- Submit the more detailed analysis/plan to the ELC for a Go/No-Go decision.
- Approved projects should be implemented as outlined in the plan. ELC may direct project management and/or other oversight of the initiative depending upon the size and scope of the effort. Any substantive deviation or change from the plan, size or scope will require further review and approval by the ELC.
- A look back process will be followed for all approved projects to ensure their implementation and performance in accordance with the plans presented. This review will create an intentional process where

Begin Here

All budgeted and non-budgeted proposals for new or expanded services, programs, joint ventures, and partnerships or other business development activities or transactions will require completion of an Business Plan Proposal if they meet any of the following criteria. A business plan proposal is not required for maintenance or service agreements and operating expenditures that are

[Click to Start!](#)

Search for Proposal

During the process you receive email notifications of your progress. Locate the tracking number and enter below to find all related information about the project.

Owner Email

Tracking Number

[Find](#)

Business Planning Process

Step 1

This form will be submitted to your planning representative along with the attached supporting documents.

Your name

Your email

Are you the owner of this plan proposal?

Owner name

Owner phone

Owner email

Department

ELC Contact

Project title

Important Questions

Budgeted or non-budgeted capital expenditures of \$250,000 or more?

Annual operating expenditures of \$250,000 or more?

Any Affiliation and/or Joint Venture Agreement(s)?

Has the potential for strategic impact or significant disruption to the organization?

Documents related to the proposal

Upload file

 no file selected

Upload file

 no file selected

Additional team member to be included on this project

Name

Name

Step 2

Please complete the following requirements

Project: Project name here

Detailed description of idea/proposal

Project category

New/existing/expansion of service

Time table

Project location

Describe the target market segment (e.g. patient population, geography, demographic segment, etc.)

How does this idea fit with the mission and strategic initiatives of CHI Franciscan Health?

Describe the impact on quality, safety, and patient experience

What are the total capital expenditure estimates, if any?

Can this be done with existing FTEs or are additional FTE and expenses necessary?

Please describe the anticipated legal or regulatory issues that will need to be addressed for this project

What alternatives to this project have already been considered?

Describe the risks associated with this project and any mitigation strategies contemplated

What is the exit strategy should this project prove unsuccessful?

Save as Draft

Select this option if you are not finished with your entry and you will be able to return to this form at any time to edit, revise or complete your entry.

Submit for review/approval

Select this option if you are **finished** with your entry. The information above will be sent for review/approval. You will be able to return to **view** the information but you will **NOT** be able to edit the information.

Submitted for review/approval on 10/10/2018 by John Doe

Saved

Please complete the following requirements

Project: Project name here

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Requestor: John Doe

Email: jd@test.com

Owner: **Yes**

Phone: **000-000-000**

Dept: **Legal**

ELC: **NA**

Category: Clinic

New/Existing: **Existing**

Location: **Northwest Clinic**

Time table: **10/10/2018 - 10/10/2019**

Tracking #: [20186384987f](#)

Important Questions

YES Budgeted or non-budgeted capital expenditures of \$250,000 or more?

YES Annual operating expenditures of \$250,000 or more?

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Attached Files

Attached file name

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Feasibility Brief

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Your business plan has not been submitted for approval. Saved as Draft on 10/10/2018

Saved

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[Edit](#)
[Submit for review/approval](#)

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